

### **Operating Guidelines for Conduct of the Mac Group Meeting**

- At the conclusion of the role-call I will ask for the Regional and National Situation Status Reports, IC Reports, Weather Report, Fire Behavior Report, Resource Status Report, and Media/and VIP issues.
- At that time IC's will be given the opportunity to leave the call, or stay on the line for zone discussion.
- Zone Chairs will then be asked to provide a current summary of activity in their zones, and agency representatives and other meeting participants will be given an opportunity to report on any issues affecting current fire operations.
- At the conclusion of the intelligence gathering portion of this meeting, Incident Commanders, Zone Representatives, and other non-MAC-Group participants are encouraged to leave the meeting.
- MAC Group members will remain on the line to Set Incident Priorities; Allocate or Reallocate Resources; Develop Contingency Plans; and Discuss Other Business.
- All meeting participants are reminded to mute their pagers and conference phones, and ensure their cell phones are not interfering with the effective conduct of this meeting. If you have a reason to believe you may be disrupting the meeting, please disconnect and call back when you have located a more suitable location.
- Thank you for your participation.
- We'll begin with the role call.

\*\* That completes the intelligence gathering portion of the meeting. Non-MAC members are now invited to leave the call. \*\*